

# Phoenix Integrated Primary and Nursery School



## Waiting List Policy

### **ADMISSION NURSERY-P1**

Should a vacancy arise after the admissions procedures are complete, and places have been allocated for Nursery and Year 1, applications that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until the end of the academic year. The school will contact you in writing if a child gains a place in the school by this method.

### **ADMISSION TO P2 – P7**

- 1 A pupil will be considered for enrolment provided that the school will not exceed its enrolment number determined by the Department of Education.
- 2 And in the opinion of the Board of Governors their admission would not prejudice the efficient use of school resources.
- 3 Parents/Carers should contact the school in the first instance to determine if there are available places. If there are no places available parents/carers can request that their child's name is added to a waiting list.

Signed Chairperson of Board of Governors

Date: 23.11.22

Review as necessary per DE guidance

